



TOWN OF NIVERVILLE-ADMINISTRATION

POLICY NO. A1-17: **WATERMAIN REQUEST POLICY**

EFFECTIVE DATE: **January 17, 2017** **RESOLUTION#** **16-17**

REVISION DATE: _____ **RESOLUTION#** _____

Purpose: To provide Niverville residents with a clearly defined process on requesting permission to connect to the Town’s potable water system.

Position: Council will entertain a request for new watermain connections within the Town’s core area (defined as that area not serviced by potable water) only when a petition is received from residents within a defined area. Petition must meet the following criteria.

Rules: In order to obtain pricing for watermain installation:

- 1.** Residents must take the initiate and complete the petition process with property owners within the selected area.
- 2.** Council’s consideration of a petition will occur when eighty (80) percent or greater of the properties fronting on the proposed water main installation project petition for research work to proceed.
- 3.** Project parameter must begin at the nearest existing watermain and ends at the furthest property line of the street block being considered.
- 4.** Citizens may request a draft petition form by calling the Town Office at 204-388-4600. A package will be provided including:
 - a. a list of property owners within the proposed project;
 - b. a map of properties under consideration;
 - c. a sample format and wording requesting Council to consider proceeding with research on costing of installation of potable water services and developing a funding model.

If eighty percent or greater of property owners are in agreement with the proposal, Council may consider moving forward with the design, pricing and developing of a financial plan, including seeking grant funding. Following public consultation on the funding model and agreement from all signatories to the petition to proceed with project implementation, Council may proceed with the project.

The Town will apply any approved grants received for work completed on public lands (i.e. the watermain) with each property expected to pay their portion of the watermain less any grant revenue received as per funding model developed. All service connections/work on private property will be the full cost of the property owner.