



TOWN OF NIVERVILLE-FINANCE

POLICY NO. F1-17: Security Camera Grants

EFFECTIVE DATE: February 7, 2017 **RESOLUTION#** 33-17

REVISION DATE: _____ **RESOLUTION#** _____

Background: The Town of Niverville (the “Town”) recognizes the important role it performs in developing and providing a safe community. In order to enhance the quality of security services the Town has decided to provide an incentive grant to encourage commercial businesses and institutions (Churches, Schools) to partner with them to improving outdoor security monitoring of public spaces.

The Security Camera Grant (SCG) will offer a \$200 annual financial operational incentive to businesses / institutions whose property has a field of view to public spaces and when required, the security camera’s footage is accessible to designated Town employees (the “employee”). The SCG may be applied to a single camera for up to a maximum of five years.

In order to be eligible for the grant, the following camera specifications must be met:

- a) The security camera must be capable of continuously actively recording 24/7 with a field of vision capturing a minimum of fifty (50) percent of public owned space (not private property)
- b) Camera must be capable of recording up to six (6) megapixels (3072 x 2048 resolution)
- c) Provide a minimum of seven (7) days of storage capacity
- d) Night lenses or Infra-Red lighting if local lighting is insufficient
- e) Operate outdoors without additional heating or cooling (sufficient operating range of -30° C to 50° C & humidity of 95 % or less)
- f) Fisheye camera lens (where appropriate)
- g) License Plate recognition cameras (where appropriate)
- h) Must include recording on motion detection
- i) Protection class IP66 and vandal resistant
- j) Camera must be capable of updating as technology improves

Terms & Conditions:

1. SCG eligible for a maximum of 50 cameras per year;
2. Annual proof of security footage quality, camera's working order, and video recording to be submitted and reviewed by the Employee prior to awarding of SCG;

Definitions:

A) *Application process:*

- i) Applicant purchases security camera that meets or exceeds Town standards
- ii) Applicant requests inclusion in the program for the calendar year
- iii) Applicant works with the Employee to ensure access to footage and recordings
- iv) Applicant completes and returns application form with supporting documentation (including camera specifications) and passwords to Town Office.
- v) Depending on eligible funding limits, Town approves/denies request and provides basis for decision;
- vi) IF:
 - a. Approved – Town will contact Applicant to work out details of the Letter of Agreement. Town will provide approved grant by October 30th annually;
 - b. Denied – Applicant has option to request review by Council; must submit letter to Council within fifteen (15) days of notice of denied application with reasoning for additional consideration.