

## TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on May 2, 2017 at 8:00 a.m. at the Niverville Heritage Centre. In attendance were Mayor Myron Dyck, Deputy Mayor John Funk, Councillors Kevin Stott, Chris Wiebe and Nathan Dueck.

Res#131-17 J. Funk – N. Dueck  
Camera BE IT RESOLVED that in accordance with Section 152(3) of the Municipal Act, that committee meet in camera.

“Carried”

Res#132-17 J. Funk – K. Stott  
Resume BE IT RESOLVED that the meeting of the committee held in camera be adjourned;  
AND BE IT FURTHER RESOLVED that the Council while in camera discussed matters in the preliminary stages respecting long term plans for the development of the community.

“Carried”

Gordon Daman, Wes Hildebrand and Robert Manchulenko were present on behalf of Niverville Heritage Holdings Inc. (NHHI), a public non-profit entity, to provide the annual public fiscal and operations report for 2016 on the Heritage Centre complex. Highlights from the report included the progress on the Heritage Life Retirement Living project, which currently has a 50% signed lease rate and the new nominations process for Board members. NHHI requested that there be two amendments to the NHHI procedural bylaw to reflect the term of board members (three consecutive terms of three years before a one year of sabbatical required) and the establishment of a board member nomination committee consisting of representation from the following four community groups – Chamber of Commerce, Service to Seniors, Health Foundation and the Ministerial.

Res#133-17 N. Dueck – C. Wiebe  
NHHI WHEREAS the Niverville Heritage Holdings Inc. (NHHI), a public non-profit entity that manages the Niverville Heritage Centre has requested that Council approve amendments to their procedural bylaw;  
AND WHEREAS the Town acting on behalf of the general public, is required to approve any changes to NHHI’s bylaws;  
THEREFORE BE IT RESOLVED that Council provides affirmation on behalf of the Town to the proposed amendments to the NHHI procedural bylaw to reflect the term of board members (three consecutive terms of three years before a one year of sabbatical required) and the establishment of a board member nomination committee consisting of representation from the following four community groups – Chamber of Commerce, Service to Seniors, Health Foundation and the Ministerial.

“Carried”

Res#134-17 J. Funk – N. Dueck  
Agenda BE IT RESOLVED that the agenda be approved as presented.

“Carried”

Res#135-17 K. Stott – C. Wiebe  
Minutes BE IT RESOLVED that the minutes of the regular Council meeting held on April 18, 2017 be approved as presented.

“Carried”

Debbi Fortier, Chief Executive Officer of the Community Futures Triple R Corporation, provided an update on the Community Futures program – current stats, projects, contracts and the future of the Community Futures program.

Staff Sgt. Rheal Gravel reviewed the RCMP 4<sup>th</sup> Quarter and Annual Report. It was noted that the (local) annual performance plan is in place with an emphasis on being pro-active in the community. Residents are urged to continue reporting incidents as these reports assist the RCMP in building a case. Special thanks to the NCPP for their continued support in proactive crime prevention.

A Public Hearing was held regarding Variation Application V2-17, an application from Sunset Estates to vary the front yard setback from 20 feet to 15 feet on Lot 8, Block 1, Plan 55833, zoned R4 Multiple Family Hi-rise Residential, civically known as 41 Tweed Lane. This variation is requested to permit the construction of multi-family housing. There was no opposition brought forward to the application.

Res#136-17 J. Funk – N. Dueck  
V2-17 WHEREAS a Public Hearing was held for Variation Application V2-17, an application from Sunset Estates to vary the front yard setback from 20 feet to 15 feet on Lot 8, Block 1, Plan 55833, zoned R4 Multiple Family Hi-rise Residential, civically known as 41 Tweed Lane;  
AND WHEREAS this variation order is requested to permit the construction of multi-family housing;  
AND WHEREAS the application was duly advertised and there were no concerns brought forward;  
THEREFORE BE IT RESOLVED that Variation Application V2-17 from Sunset Estates to vary the front yard setback from 20 feet to 15 feet on Lot 8, Block 1, Plan 55833, zoned R4 Multiple Family Hi-rise Residential, civically known as 41 Tweed Lane be approved as presented.

“Carried”

Res#137-17 K. Stott – J. Funk  
Sewer Repair WHEREAS a request for proposal (RFP) was advertised for the repair of the 3<sup>rd</sup> Street South Sewer main between 5<sup>th</sup> Avenue South and 4<sup>th</sup> Avenue South;  
THEREFORE BE IT RESOLVED that following the Town’s due tendering process, that the contract for the repair of the 3<sup>rd</sup> Street South Sewer main between 5<sup>th</sup> Avenue South and 4<sup>th</sup> Avenue South be awarded to Southwood Ventures who submitted the lowest tender of \$35,068.40 plus applicable taxes.  
AND BE IT FURTHER RESOLVED that following the completion of the sewer main repair, that the Town will be responsible for the surface restoration and providing the 2” down and ¾” down limestone.

“Carried”

Res#138-17 J. Funk – C. Wiebe  
Policy R2-17 BE IT RESOLVED that Council approves Temporary Washroom Facilities Policy R2-17 attached hereto as Schedule “A”, which represents a user pay approach for requests from user groups to have temporary washroom facilities

available in Town parks and open spaces with the user group, subject to having written permission from the Operations Manager as to location, making the arrangements with a private firm for maintenance and placement.

“Carried”

Res#139-17 K. Stott – C. Wiebe  
Appoint BE IT RESOLVED that Council appoints Deputy Mayor John Funk to a steering committee consisting of a member of Council, Chief Administrative Officer and fire chief to explore joint working opportunities between the Rural Municipality of Ritchot and Town fire departments.

“Carried”

Res#140-17 J. Funk – N. Dueck  
Dev. Plan WHEREAS in accordance with the Planning Act, a request for proposal (RFP) was advertised for Niverville’s Development Plan and Zoning Bylaw review; THEREFORE BE IT RESOLVED that following the Town’s due tendering process along with an additional interview scoring procedure, that the contract for Niverville’s Development Plan and Zoning Bylaw review be awarded to Sison Blackburn Consulting Inc. (SBC), who submitted a tender of \$49,970.00 plus GST.

“Carried”

Res#141-17 K. Stott – C. Wiebe  
Accounts BE IT RESOLVED that cheques nos. 34943 to 34982 totalling \$268,439.90 be hereby approved for payment.

“Carried”

Council took a short recess to celebrate Mayor Dyck’s monumental birthday.

Res#142-17 C. Wiebe – N. Dueck  
BL 773-17 WHEREAS the Town has prepared its 2017 Financial Plan, including operating  
2<sup>nd</sup> Reading and capital budgets;  
AND WHEREAS Council has thoroughly reviewed revenues and expenditures in keeping with its objectives for 2017 and subsequent years;  
THEREFORE BE IT RESOLVED that Bylaw No. 773-17 being the 2017 Financial Plan is given second reading.

“Carried”

Res#143-17 J. Funk – K. Stott  
BL 773-17 WHEREAS the Town has prepared its 2017 Financial Plan, including operating  
3<sup>rd</sup> Reading and capital budgets;  
AND WHEREAS Council has thoroughly reviewed revenues and expenditures in keeping with its objectives for 2017 and subsequent years;  
AND WHEREAS Council has reviewed the Five-Year Capital Expenditure program for the Town and provided its concurrence thereto;  
THEREFORE BE IT RESOLVED that Bylaw No. 773-17 being the 2017 Financial Plan is given third reading and passed.

“Carried”

In Favour: M. Dyck, J. Funk, K. Stott, C. Wiebe, N. Dueck

Res#144-17 J. Funk – K. Stott  
BL775-17 WHEREAS Council deems it necessary to establish a bylaw governing waste  
2<sup>nd</sup> Reading collection and recyclable management services in the Town of Niverville;  
THEREFORE BE IT RESOLVED that second reading is given to Bylaw 775-17, a bylaw to establish a waste and recyclable management system in the Town of Niverville.

“Carried”

Res#145-17 N. Dueck – C. Wiebe  
BL775-17 WHEREAS Council deems it necessary to establish a bylaw governing waste  
3<sup>rd</sup> Reading collection and recyclable management services in the Town of Niverville;  
THEREFORE BE IT RESOLVED that third reading is given to Bylaw 775-17, a bylaw to establish a waste and recyclable management system in the Town of Niverville.

“Carried”

In Favour: M. Dyck, J. Funk, K. Stott, C. Wiebe, N. Dueck

Res#146-17 C. Wiebe – K. Stott  
Fair Grant WHEREAS the Niverville Olde Tyme Country Fair has requested a contribution of \$9,000 from the Town for their advertising funding;  
AND WHEREAS the Town wishes to convey its support to the Niverville Olde Tyme Country Fair for its promotion of the Town;  
THEREFORE BE IT RESOLVED that Council authorizes a contribution of \$9,000 to the Niverville Olde Tyme Country Fair for their 2017 advertising initiative.  
AND BE IT FURTHER RESOLVED that the Town will receive in exchange for their advertising contribution, designated space for town promotion materials.

“Carried”

Council reviewed a citizen’s parking concern at 116 Ritchot Drive and concurred that a letter would be initially forwarded to the resident reminding of the requirement for parking and zoning compliance and subsequently followed up with the RCMP.

Res#147-17 N. Dueck – C. Wiebe  
Krahn Rd. S. WHEREAS a request for proposal (RFP) was advertised for the detailed design of Krahn Road South from the southern exit of St. Andrews Way to Crown Valley Road;  
THEREFORE BE IT RESOLVED that following the Town’s due tendering process, that the contract for detailed design of Krahn Road South from the southern exit of St. Andrews Way to Crown Valley Road be awarded to Bicycle Engineering, who submitted the highest scoring tender of \$7,250.00 plus applicable taxes.

“Carried”

Res#148-17 N. Dueck – C. Wiebe  
Adjourn BE IT RESOLVED that the meeting be adjourned. (11:17 a.m.)

“Carried”

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Manager

SCHEDULE "A"



**TOWN OF NIVERVILLE-RECREATION**

**POLICY NO. R2-17:         TEMPORARY WASHROOM FACILITIES IN TOWN**

**PARKS AND OPEN SPACE**

**EFFECTIVE DATE:         May 2, 2017                         RESOLUTION# 138-17**

**REVISION DATE:         \_\_\_\_\_                         RESOLUTION# \_\_\_\_\_**

**Purpose:** To accommodate requests from user groups for temporary washrooms facilities in Town parks and open space.

When a user group submits a written request to Niverville's Recreation Manager for the placement of temporary washroom facilities in a Town park or open space, the Town will provide written directives for the location of the facilities. The user group will be responsible to make all arrangements with a private firm for maintenance and placement. The user group will also be accountable to reimburse the Town for any damages to Town property that may result from the use thereof.