

TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on July 3, 2018 at 9:00 a.m. at the Niverville Heritage Centre. In attendance were Mayor Myron Dyck, Deputy Mayor John Funk, Councillors Kevin Stott, Chris Wiebe and Nathan Dueck.

- Res# 210-18 J. Funk – K. Stott
Agenda BE IT RESOLVED that the agenda be accepted as presented subject to the following additions:
10.a. Award Backlane Construction to Southwood Ventures
10.b. Water Pumping
10.c. Maintenance
“Carried”
- Res# 211-18 C. Wiebe – N. Dueck
Minutes BE IT RESOLVED that the minutes of the regular Council meeting held on June 19, 2018 and Special Council meeting on June 26, 2018 be approved as presented.
“Carried”
- Res# 212-18 K. Stott – J. Funk
Table BE IT RESOLVED that the Council meeting agenda be tabled and that
Agenda Council sit in accordance with the Planning Act to hold the Public Hearing for Conditional Use application C8-18; to allow the construction of a fenced in compound and building for an exterior building product manufacturing business on Lot 22, Plan 61759, civically known as 746 Schultz Avenue in the Niverville Business Park.
“Carried”
- Res# 213-18 J. Funk – K. Stott
Resume BE IT RESOLVED that the Public Hearing for Conditional Use application C8-18 be closed and Council resume its former order of business (9:05 a.m.)
“Carried”
- Res# 214-18 C. Wiebe – N. Dueck
C8-18 WHEREAS a Public Hearing was held regarding Conditional Use C8-18, an application from Prairie Select Exteriors Ltd. to allow the construction of a fenced in compound and building for an exterior building product manufacturing business on Lot 22, Plan 61759, civically known as 746 Schultz Avenue in the Niverville Business Park;
AND WHEREAS in accordance with the Planning Act the Conditional Use application was duly advertised;
AND WHEREAS there was no opposition received to the proposal;
THEREFORE BE IT RESOLVED that Conditional Use application C8-18, an application from Prairie Select Exteriors Ltd. to allow the construction of a fenced in compound and building for an exterior building product manufacturing business on Lot 22, Plan 61759, civically known as 746 Schultz Avenue in the Niverville Business Park be approved as presented subject to the following of the Design Guidelines for the Niverville Business Park and that year one of any tax credit under the Business Incentive Grant will be logged as 2018 tax year.
“Carried”

Res# 215-18 C. Wiebe – J. Funk
Policy A3-13 BE IT RESOLVED that Council approves an amendment to policy number A3-13 Development Preview, copy of which is attached hereto as Schedule “A”.
“Carried”

Res# 216-18 C. Wiebe – N. Dueck
Authorize BE IT RESOLVED that members of Council and staff are authorized to attend the Naturalized Stormwater Retention Pond Workshop on September 26 and 27, 2018 in Winnipeg.
“Carried”

Mayor Dyck expressed his thanks for those working for the Town during the busy construction season including our operations department. And also informed media who were not present about the passing of C8-18.

Res# 217-18 N. Dueck – J. Funk
Accounts BE IT RESOLVED that cheque nos. 36363 to 36421 totalling \$ 899,975.71 be hereby approved for payment.
“Carried”

Res# 218-18 N. Dueck – C. Wiebe
BL 792-18 WHEREAS Bylaw 792-18, being a bylaw to rezone Pt. Block 6, Plan 44819 in
3rd Reading SE ¼ 25-7-3 EPM from OS Parks and Open Spaces to R2 Two Family Residential Zone was given first reading on April 17, 2018 and the Public Hearing duly advertised;
AND WHEREAS a Public Hearing was held on June 5, 2018 where one letter of opposition was read into the record;
AND WHEREAS Council gave second reading on June 5, 2018 to Bylaw 792-18 and notice was sent to the person who objected advising them of their right to file a second appeal by June 26, 2018;
AND WHEREAS no second appeal to Bylaw 792-18 was received;
THEREFORE BE IT RESOLVED that Bylaw 792-18, being a bylaw to rezone Pt. Block 6, Plan 44819 in SE ¼ 25-7-3 EPM from OS Parks and Open Spaces to R2 Two Family Residential Zone be given third reading and passed.
“Carried”

In Favour: M. Dyck, J. Funk, K. Stott, C. Wiebe, N. Dueck

Res# 219-18 K. Stott – C. Wiebe
BE IT RESOLVED that residents who have been appointed by Council to sit on the board of the Crow Wing Trail as Niverville’s residents are authorized to claim for mileage to attend meetings out of Town as per the Town’s remuneration bylaw, with additional expenses if any, requiring prior resolution of Council.
“Carried”

Res# 220-18 N. Dueck – J. Funk
Backlane BE IT RESOLVED that following the Town’s due tendering process, that the
Construction contract for the construction of a back lane between 2nd Avenue and 3rd Avenue South be awarded to Southwood Ventures Inc. of Grunthal, who submitted the lowest bid of \$ 44,358.95 plus applicable taxes.

Councillor Stott reported on concerns that had been brought to his attention by farmers west of Niverville regarding notice being given when pumping of the lakes is to occur to avoiding the flooding of farmers fields.

Council directed the CAO to check into policy and if one does not exist to bring

one forward to Ways & Means or if one does exist why it was not followed. Council also requests for Planning Session that a means to divert excess 5th Avenue lake water into the Highlands lake be investigated.

Councillor Stott reported on maintenance concerns and the Town’s priority list. CAO to look into the following items and report back to Council:

- a. When will Tailleau come fix the walking paths around Water Treatment Plant?
- b. Will Armada or Town place barricades on excavation areas on south-side of Main Street?
- c. What are the priorities for parks & operations staff?
- d. Will Town staff notify tenants and owners of work along Main Street?

In addition, staff will prepare an acknowledgement system thanking our volunteers throughout the year than just at year-end. And that for Planning Session thought be given to the use of retired personnel on part-time schedules be considered in conjunction with hiring decisions for Green Team positions. Finally, Council requested consideration on how to resolve curb & gutter challenges in the first phase of the Highlands for Planning Session.

Res# 221-18 C. Wiebe – N. Dueck
Recess BE IT RESOLVED that the meeting be recessed. (9:41 a.m.)

The meeting was recessed to allow Council time to meet with the press and following media departure time to discuss development matters in-camera.

Res# 222-18 N. Dueck – C. Wiebe
Adjourn BE IT RESOLVED that the meeting be adjourned. (10:40 a.m.)

“Carried”

Mayor

Chief Administrative Officer

SCHEDULE “A”



TOWN OF NIVERVILLE-DEVELOPMENT

POLICY NO. D2-18: **DEVELOPMENT PREVIEW**
EFFECTIVE DATE: **February 5, 2013 (A3-13)** **RESOLUTION# 30-13**
REVISION DATE: **July 3, 2018** **RESOLUTION# 215-18**

Background: All plans of subdivision and request for services require an Administrative Review prior to Council’s review. The Administrative Review will identify any impact on municipal infrastructure and identify tentative principles for a development agreement. This will enable Council and the developer to move forward within a common understanding and base.

Policy: The Administrative Review shall no more than two hours from each of the applicable managers for \$250.00 fee plus the cost of any applicable engineering required to complete said review.

Any hours required beyond the initial two-hour review would be charged back to the developer at the following hourly rates:

Chief Administrative Officer	\$ 250.00 / hour
Operations Manager	\$ 160.00 / hour
Assistant CAO	\$ 125.00 / hour
Utilities Manager	\$ 125.00 / hour
Support Staff	\$ 85.00 / hour

A monthly invoice would be prepared and sent with prior month’s charges and would be due within thirty days. Failure to pay within thirty days would result in charges being placed on property taxes and interest applied.