

TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on July 3, 2018 at 9:00 a.m. at the Niverville Heritage Centre. In attendance were Mayor Myron Dyck, Deputy Mayor John Funk, Councillors Kevin Stott, Chris Wiebe and Nathan Dueck.

- Res# 210-18 J. Funk – K. Stott
Agenda BE IT RESOLVED that the agenda be accepted as presented subject to the following additions:
10.a. Award Back lane Construction to Southwood Ventures
10.b. Water Pumping Concern
10.c. Maintenance Concerns
“Carried”
- Res# 211-18 C. Wiebe – N. Dueck
Minutes BE IT RESOLVED that the minutes of the regular Council meeting held on June 19, 2018 and Special Council meeting on June 26, 2018 be approved as presented.
“Carried”
- Res# 212-18 K. Stott – J. Funk
Table BE IT RESOLVED that the Council meeting agenda be tabled and that
Agenda Council sit in accordance with the Planning Act to hold the Public Hearing for Conditional Use application C8-18; to allow the construction of a fenced in compound and building for an exterior building product manufacturing business on Lot 22, Plan 61759, civically known as 746 Schultz Avenue in the Niverville Business Park.
“Carried”
- Res# 213-18 J. Funk – K. Stott
Resume BE IT RESOLVED that the Public Hearing for Conditional Use application C8-18 be closed and Council resume its former order of business (9:05 a.m.)
“Carried”
- Res# 214-18 C. Wiebe – N. Dueck
C8-18 WHEREAS a Public Hearing was held regarding Conditional Use C8-18, an application from Prairie Select Exteriors Ltd. to allow the construction of a fenced in compound and building for an exterior building product manufacturing business on Lot 22, Plan 61759, civically known as 746 Schultz Avenue in the Niverville Business Park;
AND WHEREAS in accordance with the Planning Act the Conditional Use application was duly advertised;
AND WHEREAS there was no opposition received to the proposal;
THEREFORE BE IT RESOLVED that Conditional Use application C8-18, an application from Prairie Select Exteriors Ltd. to allow the construction of a fenced in compound and building for an exterior building product manufacturing business on Lot 22, Plan 61759, civically known as 746 Schultz Avenue in the Niverville Business Park be approved as presented subject to the following conditions:
1. That the applicant comply with the Design Guidelines for the Niverville Business Park; and
2. That year one (1) of any potential tax credit under the Business Incentive Grant will be logged as the 2018 tax year.
“Carried”

Res# 215-18 C. Wiebe – J. Funk
Policy A3-13 BE IT RESOLVED that Council approves an amendment to policy number A3-13 Development Preview, copy of which is attached hereto as Schedule “A”.
“Carried”

Res# 216-18 C. Wiebe – N. Dueck
Authorize BE IT RESOLVED that members of Council and staff are authorized to attend the Naturalized Stormwater Retention Pond Workshop on September 26 and 27, 2018 in Winnipeg.
“Carried”

Mayor Dyck expressed his appreciation for those working on Town projects during the busy construction season along with Niverville’s Operations Department. The Mayor also informed media who were not present regarding Council’s decision on Conditional Use Application C8-18.

Res# 217-18 N. Dueck – J. Funk
Accounts BE IT RESOLVED that cheque nos. 36363 to 36421 totalling \$899,975.71 be hereby approved for payment.
“Carried”

Res# 218-18 N. Dueck – C. Wiebe
BL 792-18 WHEREAS Bylaw 792-18, being a bylaw to rezone Pt. Block 6, Plan 44819 in
3rd Reading SE ¼ 25-7-3 EPM from OS Parks and Open Spaces to R2 Two Family Residential Zone was given first reading on April 17, 2018 and the Public Hearing duly advertised;
AND WHEREAS a Public Hearing was held on June 5, 2018 where one letter of opposition was read into the record;
AND WHEREAS Council gave second reading on June 5, 2018 to Bylaw 792-18 and notice was sent to the person who objected advising them of their right to file a second appeal by June 26, 2018;
AND WHEREAS no second appeal to Bylaw 792-18 was received;
THEREFORE BE IT RESOLVED that Bylaw 792-18, being a bylaw to rezone Pt. Block 6, Plan 44819 in SE ¼ 25-7-3 EPM from OS Parks and Open Spaces to R2 Two Family Residential Zone be given third reading and passed.
“Carried”

In Favour: M. Dyck, J. Funk, K. Stott, C. Wiebe, N. Dueck

Res# 219-18 K. Stott – C. Wiebe
Reimburse BE IT RESOLVED that residents who have been appointed by Council to sit on
Mileage the board of the Crow Wing Trail as Niverville’s residents are authorized to claim for mileage to attend meetings out of Town as per the Town’s remuneration bylaw, with additional expenses if any, requiring prior resolution of Council.
“Carried”

Res# 220-18 N. Dueck – J. Funk
Back lane BE IT RESOLVED that following the Town’s due tendering process, that the
Construction contract for the construction of a back lane between 2nd Avenue and 3rd Avenue South be awarded to Southwood Ventures Inc. of Grunthal, who submitted the lowest bid of \$ 44,358.95 plus applicable taxes.
“Carried”

Councillor Stott reported on field flooding concerns that had been brought to his attention by farmers located west of Niverville, who questioned Town policy with respect to advance notice being provided when the Town will be pumping out lakes. Council directed the CAO to research if a formal Town policy is currently in place and if not, provide a draft policy to the next Ways & Means.

Councillor Stott reported on maintenance concerns and the Town's priority list, with a request to have the CAO review the following items and report back to Council:

1. Repairs to the walking paths around Water Treatment Plant;
2. Placement of barricades on excavation areas on south-side of Main Street;
3. Maintenance priority list for parks & operations staff; and
4. Notification process for tenants and owners affected by sidewalk restoration work conducted along Main Street.

In addition, staff are asked to prepare an acknowledgement system thanking Town volunteers throughout the year rather than just at year-end.

Items to be brought to the 2019 Planning Session for review include the following:

1. Recommendations for a permanent means to divert excess 5th Avenue lake water into the Highlands lake;
2. That consideration be given to the use of retired personnel on part-time schedules for Green Team positions; and
3. Consideration on ways to resolve curb and gutter challenges in the first phase of the Highlands.

Res# 221-18 C. Wiebe – N. Dueck
Recess BE IT RESOLVED that the meeting be recessed. (9:41 a.m.)

The meeting was recessed to allow Council time to meet with the press and following media departure time to discuss development matters in-camera.

Res#222-18 J. Funk – K. Stott
In Camera BE IT RESOLVED that in accordance with Section 152(3) of the Municipal Act, that committee meet in camera.
"Carried"

Res#223-18 C. Wiebe – N. Dueck
Resume BE IT RESOLVED that the meeting of the committee held in camera be adjourned;
AND BE IT FURTHER RESOLVED that the Council while in camera discussed matters in the preliminary stages respecting long term plans for the development of the community.
"Carried"

Res# 224-18 N. Dueck – C. Wiebe
Adjourn BE IT RESOLVED that the meeting be adjourned. (10:40 a.m.)

"Carried"


Mayor


Chief Administrative Officer

SCHEDULE "A"



TOWN OF NIVERVILLE-DEVELOPMENT

POLICY NO. D2-18: DEVELOPMENT PREVIEW
EFFECTIVE DATE: February 5, 2013 (A3-13) **RESOLUTION# 30-13**
REVISION DATE: July 3, 2018 **RESOLUTION# 215-18**

Background: All plans of subdivision and request for services require an Administrative Review prior to Council's review. The Administrative Review will identify any impact on municipal infrastructure and identify tentative principles for a development agreement. This will enable Council and the developer to move forward within a common understanding and base.

Policy: The Administrative Review shall include a maximum of two hours from each of the applicable managers and support staff for \$250.00 fee plus the cost of any applicable engineering required to complete said review.

Any hours required beyond the initial two-hour review would be charged back to the developer at the following hourly rates:

Chief Administrative Officer	\$ 250.00 / hour
Operations Manager	\$ 160.00 / hour
Assistant CAO	\$ 125.00 / hour
Utilities Manager	\$ 125.00 / hour
Support Staff	\$ 85.00 / hour

A monthly invoice will be prepared and sent with prior month's charges and would be due within thirty days. Failure to pay within thirty days would result in charges being placed on property taxes and interest applied.

Minutes of the Public Hearing held on July 3rd, 2018 at 9:02 a.m. regarding an application from Prairie Select Exteriors Ltd. to allow the construction of a fenced in compound and building for an exterior building product manufacturing business on Lot 22, Plan 61759, civically known as 746 Schultz Avenue in the Niverville Business Park. The proposal was duly advertised as per Section 169 of The Planning Act. Mayor Myron Dyck served as chairperson, with all members of Council in attendance.

Eric King on behalf of Town of Niverville provided an overview of the proposal. There were no residents in attendance and no opposition was received to the proposal.

The Public Hearing was closed at 9:05 a.m.