

# Curling Rink Ice Maintainer

## Duties and Responsibilities

- Ensure maintenance of facilities and equipment are completed on a regular basis;
- Inspect and maintain all curling equipment and materials to ensure they are in proper operating and safe condition as per Standard Operating Procedures (Appendix C);
- Empty garbage cans, remove garbage from inside curling rink and place in garbage bin at arena. Other janitorial duties, unless described herein, to be completed by Operations staff;
- Ensure all fire exit doors are accessible, operational and free of obstructions before and secured after every shift;
- Ensure the furnace exterior vent is free of any snow accumulations;
- Ensure ice surface is ready for regular league curling, youth curling, high school curling, bonspiels and rentals and other functions as required. In the event of sickness or other unforeseen events, contractor is to arrange for an alternate person who will complete the work.  
**Upon the signing of this Agreement, the contractor shall provide the name and contact information for alternate person to the Operations Manager;**
- Scrape, clean, pebble, clip or drag ice prior to draws, clean ice surface including rocks, rock beds, hacks and non-playing areas;
- Provide prepared on-time curling ice as scheduled for rentals. Hours of work to be determined by contractor;
- Prepare and support the rink playing area ensuring curlers have a clear, clean and safe rink to curl in. Deficiencies (e.g. burned out lights) are to be reported to the Operations Manager;
- Participate in mid-season flood/scrape with curling rink volunteers;
- Provide monthly invoices for services to:
  - Town of Niverville, Box 267, Niverville R0A 1E0
- Contractor must carry personal (or if applicable, corporate) coverage with WCB and provide proof of same to the Town within one week of signing contract agreement and prior to beginning of service. Failure to comply renders the Agreement null and void.