

TOWN OF NIVERVILLE

Minutes of the regular meeting of the Niverville Town Council held on March 21, 2023 at 7:00 p.m. at the Community Resource and Recreation Centre. In attendance were Mayor Myron Dyck, Deputy Mayor Chris Wiebe, Councillors Nathan Dueck, Bill Fast and Meghan Beasant.

Res#77-23 Agenda	C. Wiebe – N. Dueck BE IT RESOLVED that the agenda be approved subject to the following additions: 10 a. Niverville Fair – Host Event 10 b. Niverville Fair – Licensed Event	“Carried”
Res#78-23 Minutes	M. Beasant – B. Fast BE IT RESOLVED that the minutes of the regular Council meeting held on March 7, 2023 be approved as presented.	“Carried”
Res#79-23 Table Agenda	C. Wiebe – B. Fast BE IT RESOLVED that the Council meeting agenda be tabled and that Council sit in accordance with <i>The Municipal Act</i> to hold a Public Hearing for the Town’s 2023 Financial Plan.	“Carried”
Res#80-23 Resume	C. Wiebe – M. Beasant BE IT RESOLVED that the Public Hearing for the Town’s 2023 Financial Plan be closed and Council resume its former order of business (7:07 p.m.)	“Carried”
Res#81-23 F1-23	C. Wiebe – B. Fast BE IT RESOLVED that Council adopts policy F1-23 Transfer to Tax, which standardizes the timing of transferring outstanding account balances to property tax accounts, copy of which is attached hereto as Schedule “A”.	“Carried”
Res#82-23 CS1-13	C. Wiebe – M. Beasant BE IT RESOLVED that Council approves an amendment to Policy CS1-13 Community Groups Meeting Rooms, to define the number of permitted meetings per year per group and the advance period for booking, copy of which is attached hereto as Schedule “B”.	“Carried”
	Mayor Dyck advised that he had attended the budget announcement at the legislature, having been invited by the MLA to be there, and afterwards attended a reception where he was able to talk with 3 or 4 ministers to check in on some things that the Town is working on.	
Res#83-23 Accounts	C. Wiebe – B. Fast BE IT RESOLVED that cheque nos. 42549 to 42620 totalling \$301,551.18 be hereby approved for payment.	“Carried”

- Res#84-23 M. Beasant – B. Fast
 BL850-23 BE IT RESOLVED that Council gives second reading to the 2023 Financial Plan
 2nd Reading Bylaw 850-23 subject to the following changes:
- 1) Page 8 Municipal Affairs levy increased from .232 to .235; and
 - 2) Page 6-S Sewer Utility Budget increased by \$5,500.00, with no effect on mill rate or sewer bills due to a reduction of surplus for future asset management.
- “Carried”
- Res#85-23 N. Dueck – C. Wiebe
 BL850-23 BE IT RESOLVED that Council gives third reading and passes the 2023
 3rd Reading Financial Plan Bylaw 850-23 as amended.
- “Carried”
- In Favour: M. Dyck, C. Wiebe, N. Dueck, B. Fast, M. Beasant
- Res#86-23 M. Beasant – B. Fast
 BL 851-23 BE IT RESOLVED that Council gives first reading to Bylaw 851-23, a bylaw
 1st Reading to authorize the alteration of Mullberry Avenue to Mulberry Avenue.
- “Carried”
- Res#87-23 Wiebe - Fast
 BL 851-23 BE IT RESOLVED that Council gives second reading to Bylaw 851-23, a bylaw
 2nd Reading to authorize the alteration of Mullberry Avenue to Mulberry Avenue.
- “Carried”
- Res#88-23 B. Fast – M. Beasant
 Niv. Fair WHEREAS the Niverville Olde Tyme Country Fair has requested permission to host the Niverville Fair from June 8th through June 11th, 2023;
 AND WHEREAS the Town extends its support to the Niverville Olde Tyme Country Fair Committee for their initiative to host this event;
 THEREFORE BE IT RESOLVED that the Town authorizes the following:
1. That in accordance with Bylaw No. 655-07, sub-paragraph 3.1.6, that Council hereby provides permission to create a noise nuisance to 1:30 a.m. on June 9th and June 10th, 2023;
 2. That approval to the request for Main Street closure is provided from June 8th at 5:00 p.m. through June 11th, 2023 (street to be reopened by 5:00 p.m. on June 11, 2023) subject to the following conditions:
 - a. That the Niverville Fair Committee notify in writing all businesses along Main Street of their intentions to close the street and to address any concerns raised by business owners;
 - b. That all conditions as requested by Manitoba Infrastructure and Transportation are met by the Niverville Fair Committee;
 - c. That names and phone numbers of individuals who may be contacted should an emergency arise and it becomes necessary to access Main Street be provided to the Town;
 - d. That a map be provided to the Town’s Operations Manager outlining the detour route including locations for detour signs and clearly indicating alternative routes; and
 3. That the Town of Niverville hereby serves notice to the Province of Manitoba that the Town through its insurance broker, will continue the practice of saving harmless the Province of Manitoba from and against all claims, liabilities, losses or suits which may arise from vehicles using the

designated detour routes which will result from the closing of Main Street from June 8th, 2023 to June 11th, 2023 within the Town of Niverville.

“Carried”

Res#89-23
Licensed
Event

M. Beasant – B. Fast

WHEREAS the Niverville Olde Tyme Country Fair will be holding a licensed event during the 2023 Fair on Friday, June 9th, 2023 and Saturday, June 10th, 2023;

THEREFORE BE IT RESOLVED that Council approves the following hours for the Niverville Olde Tyme Country Fair licensed event:

- June 9th, 2023 5:00 p.m. to 1:00 a.m.
- June 10th, 2023 1:00 p.m. to 1:00 a.m.

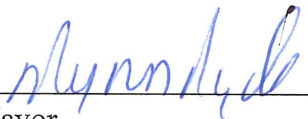
“Carried”

Res#90-23
Adjourn

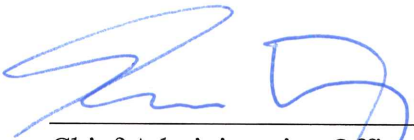
M. Beasant – B. Fast

BE IT RESOLVED that the meeting be adjourned. (7:30 p.m.)

“Carried”



Mayor



Chief Administrative Officer

Schedule "A"



Town Of Niverville-Finance

Policy No. F1-23: Transfer to Tax Policy
Effective Date: March 21, 2023 Resolution# 81-23
Revision Date: _____ Resolution# _____

Purpose: To standardize the timing of transferring outstanding account balances to property tax accounts.

Authority: Section 252(1) of the Municipal Act authorizes a municipality to collect outstanding works, services and utilities in the same manner as a tax and may be collected or enforced under the Act.

Limitations: Debt incurred by renters that is not a utility account balance cannot be transferred to the tax account of the property they are renting. See write-off policy for this type of uncollectible debt.

Timing: General Accounts Receivable accounts – (non-utility accounts) outstanding balances, including but not limited to such charges as development fees, legal fees, grass cutting, Bylaw Enforcement fines, etc. following 2 months of unsuccessful collection attempts will be transferred to the tax account attached to the service or property owner.

Utility Accounts – outstanding balances after the December penalty posting is complete and collection process is complete, will be transferred to the applicable property's tax account, including utility accounts of renters.

Minutes of the Public Hearing held on March 21, 2023, at 7:01 p.m. regarding the Town's 2023 Financial Plan. The proposal was duly advertised as per Section 420 of *The Municipal Act*. Mayor Myron Dyck served as chairperson, with Deputy Mayor Chris Wiebe and Councillors Nathan Dueck, Bill Fast and Meghan Beasant in attendance.

Mr. Eric King, CAO, advised that this year's budget was based on a 4% tax increase to the average home, which means \$78.33 on the average home in Niverville, which is \$319,600 according to assessment. Mr. King also pointed out the following financial impacts for 2023:

- Waste collection levy which is on a cost recovery system for waste, recycling and compost that is done in Town, is going up to \$140.00 per household from \$125.00, the first increase since 2020;
- General government – bringing on some additional resources added for permitting, additional investments include I.T., and Cybersecurity;
- Protective – budgeted for the full operational and administrative costs for the RCMP detachment, and will finish project of setting up the CRRC with backup power to act as a shelter in the event of an emergency;
- Transportation - not proceeding due to high costs with the sewer renewal and rebuilding of 4th Avenue South – money will be put aside for next year, Mulberry Avenue and PR 311 will get traffic lights in early spring or summer, beginning Detailed Design of PR311 between Krahn and Wallace Road;
- Environment Health – tonnage for waste has increased dramatically over the past years and levy has been increased;
- Public Health – continued development at Hespeler Cemetery, being more curbing, headstones and plots
- Environmental Development – undertaking rewriting of the Development Plan and Zoning Bylaw, currently waiting on a grant for;
- Economic Development – continued investment into sponsorship and marketing Niverville as an industrial hub in the southeast;
- Recreation – budgeting for cost increases due to minimum wage increases, and expanding the number of camps that will be offered this summer;
- Utility – Water Treatment Plan is online and going through final testing, and anticipate it to be ready next month or May at latest, then working on expanding the raw water source for to protect/have more redundancy;
- Sewer – moving more into the Wastewater Treatment Facility with RSR;
- Water – beginning discussions with neighbours about raw water coop for long term protection for water users;
- Capital projects - purchase new dump truck, order water tanker for Fire Department, last of turnout gear replacement to be done this year, finishing bollard art project at CRRC, dog park will be operational here this year, continuing with Opa's and Station Park projects, beginning to set aside money for land purchase for firehall, provide 2 main crosswalks on 5th Avenue S., and create accessibility in Centennial Arena (lobby and washroom area).

There was no opposition received to the proposal.

The Public Hearing was closed at 7:07 p.m.

Schedule "B"



Town Of Niverville-Community Services

Policy No. CS1-13:	<u>Community Groups Meeting Rooms</u>	
Effective Date:	<u>December 3, 2013</u>	<u>Resolution# 359-13</u>
Revision Date:	<u>May 15, 2018</u>	<u>Resolution# 156-18</u>
Revision Date:	<u>March 21, 2023</u>	<u>Resolution# 82-23</u>

Purpose/Background: To update Policy CS1-13 to reflect current usage and to hold User Groups accountable for meeting space at no charge.

Policy Statement:

That community non-profit organizations, sport organizations and community groups in need of a meeting room will be allowed to reserve without charge, meeting space in Town Recreation Facilities, such as, but not limited to, the South End of Arena, Curling Club basement, Community Resource and Recreation Centre (CRRC) meeting spaces and does not include the Town Administration Office or Operations Buildings. Reservations for meeting space shall be made through the Niverville Recreation Office, through the Facility Scheduler and subject to availability on a first come first serve basis. Reservations can be made a maximum of 14 days in advance. Groups are subject to a maximum of two (2) bookings in a calendar year.

A deposit is required in order to reserve the meeting space in the amount of the facility fee that would be applicable.

User Groups with a current year contract with the Niverville Recreation Department may leave a blanket deposit cheque or credit card authorization to be held by the Town of Niverville subject to the following terms:

- Deposit would be valid for 6 months from the initial date of deposit for the maximum amount chargeable for a facility rental (see current Facility Rental Rates).
- Should a user group not utilize the meeting space as scheduled, the facility fee would be charged from the deposit amount. A new deposit would be required in this instance (if paid by cheque).
- The deposit would also be for any damages to facility or extra cleaning incurred by Town Staff after the meeting.